Thank you for the opportunity to provide additional information and clarification regarding our Program Alteration Request for the Women’s Resource Center’s Program Director position.

In the original Program Alteration Request, I provided a singular option for the Student Services Fee allocation as follows:

- Utilize a portion of the funding to support the costs associated with the search process (i.e., airfare and hotel for out of state candidates), and allocate the remaining dollars to provide start-up costs for the Program Director (i.e., computer, office furniture) and a small operations budget beyond what ASUA provides the student-run Women’s Resource Center.

I would like to propose an additional option for the Student Services Fee Advisory Board to consider:

- Permit the Dean of Students Office to deviate from the fiscal year (July 1st – June 30th) funding model, which allows us to hire the Program Director for the full two years per the original request. In other words, if the Program Director begins on November 1, 2009, the position will end on November 1, 2011.

Option 1
This option provides us with two exciting opportunities: to hire a full-time Program Director through June 30, 2011 and to provide an operations budget and start-up costs for the new Program Director. While the Student Services Fee Advisory Board provided funding for the salary of the Program Director, that individual does not have an operations budget for student programming or basic day-to-day needs (i.e., computer, telephone, professional development).

The Associated Students of The University of Arizona (ASUA) provides the student Director(s) of the Women’s Resource Center with an annual operations budget of approximately $6,000 - $7,000. Other, established Program Directors on campus have their own operations/programming budgets (i.e., LGBTQ Affairs and the four cultural centers) to assist student organizations with programming and sponsorship...
It would be a nice addition for the Women’s Resource Center to have the opportunity to expand its offerings through access to the Program Director and his/her resources.

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**Budget Alteration Request**

<table>
<thead>
<tr>
<th>Item</th>
<th>Fiscal Year(s)</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program Director Search Process: airfare, hotel, and meals</td>
<td>2009-2010</td>
<td>$2,500.00</td>
</tr>
<tr>
<td>Initial Office Set-Up: computer, printer, telephone and furniture</td>
<td>2009-2010</td>
<td>$3,000.00</td>
</tr>
<tr>
<td>Operations/Programming Budget</td>
<td>2009-2010 &amp; 2010-2011</td>
<td>$11,000.00</td>
</tr>
<tr>
<td>Program Director Salary (figure does not include ERE)</td>
<td>2009-2010 &amp; 2010-2011</td>
<td>$83,333 (approximation)</td>
</tr>
</tbody>
</table>

**Total: $99,833.00**

**Option 2**

The second proposal mirrors the Student Services Fee Advisory Board’s allocation, with the exception of the start date of the Program Director. Not having a Program Director in place for the two years is detrimental to the growth and development of the Women’s Resource Center, in that for most professionals, it takes approximately one year to learn the University of Arizona system and to build relationships prior to having the level of comfort to make significant advances within an organization.

Additionally, the Division of Student Affairs intends to continue with the Program Director position once the Student Services Fee allocation ends, and the individual in this role will play an active role (in partnership with the Student Affairs Director of Development) in development and fundraising efforts for long-term funding of this position.

Funding the position for the full two years will require no change to the Student Services Fee Advisory Board’s original allocation.

Thank you again for considering the Budget Alteration Request, and I look forward to learning the Advisory Board’s decision. If you have additional questions or concerns, please feel free to contact me at 621.5696 (office), 909.9136 (cellular) or via e-mail: kwashing@u.arizona.edu.