Position Title:  Graduate Assistant for Community Engagement

Department:  Associated Students of the University of Arizona
http://asu.arizona.edu

Reports to:  Coordinator for Student Programs

Hours:  20 hours/week. This position may be required to work some nights and weekends. This is a 12-month appointment with the possibility for renewal.

Salary:  $12,000/year

Benefits: All graduate assistants at The University of Arizona receive in-state tuition waivers and are considered in-state students for tuition purposes. All graduate assistants are provided with health care coverage. The Graduate Assistant for Community Engagement will receive a 10% discount at the University of Arizona Bookstore along with $500 of professional development money.

Responsibilities:
• Advise the University of Arizona Alternative Breaks program
• Maintain the online community service database, detailing ongoing service opportunities for students.
• Advise the Project Volunteer committee of the Wildcat Events Board
• Assist in training student service trip leaders for both Alternative Breaks, and weekly volunteer service sites.
• Create and Coordinate the Fall Volunteer Fair, showcasing local nonprofit agencies to University of Arizona students
• Supervise weekly service site student leaders
• Track and maintain the number of service hours completed by students
• Create and maintain strategic partnerships with Tucson-area nonprofits

Qualifications:
• Admitted to a graduate program at The University of Arizona.
• Enrolled for at least six graduate-level credits at The University of Arizona
• Demonstrated written and oral communication skills
• Previous experience working with community service programming
• Demonstrated commitment to social justice education

Contact:  Kevin Cleary, Coordinator for Student Programs, cleary@email.arizona.edu
520-621-4508
Additional Service-Learning Research


